

## Proficient EN Portfolio Requirements

Documents must be in the portfolio in the order below. If re-applying to expert please send in **one** copy of the previous portfolio with the new submission.

**3 Copies of the EN Proficient Portfolio are to be handed into the PDRP coordinator for your DHB (see page 2 for contact details).**

### Continuing Competence requirements

- a) Application Letter
- b) Curriculum Vitae
- c) Copy of entry on NCNZ online register showing current APC
- d) Copy of Job description
- e) Current Performance Appraisal including a professional development plan (within the last 12 months)
- f) Self-assessment – **proficient EN** level against the NCNZ competencies
- g) Competency assessment – **proficient EN** level against the NCNZ competencies
- h) Support from Manager for progression on the PDRP pathway
- i) Verification of 450 practice hours over the last 3 years, validated by a senior nurse (e.g. CNM)
- j) Evidence of 60 Professional Development (PD) hours over the last three years.  
**Three** reflections must be included

### Section 5 – Proficient EN Requirements

- a) An example of involvement in quality initiative or practice change and evidence of implementation evaluation. This example needs to be negotiated with and supported by the Manager
- b) Reflection illustrating the depth of understanding of patient care and care co-ordinating within scope of practice