

**MINUTES OF THE
COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE MEETING OF THE
WAIRARAPA DISTRICT HEALTH BOARD,
HELD ON TUESDAY, 20 MARCH 2007, AT 10.30AM
IN THE DHB BOARD ROOM, WAIRARAPA DISTRICT HEALTH BOARD,
BLAIR STREET, MASTERTON**

Present:

Mr Bob Francis (Chairman), Dr Rob Tuckett, Ms Trish Taylor, Mr Perry Cameron, Ms Cheryl-Ann Broughton-Kurei, Ms Viv Napier, Ms Janine Vollebregt, Ms Yvette Grace

In Attendance:

Ms Joy Cooper (Director Planning and Funding), Ms Stephanie Turner (Director Maori Health), Mr David Meates (Chief Executive), Ms Joanne Edwards (Portfolio Manager), Ms Lisa Burch (Portfolio Manager)

1. Apologies

Mr David Meates

2. Conflicts of Interest

Nil

3. Confirmation of Minutes – Meeting of 20 February 2007

Resolved:

THAT THE MINUTES OF THE MEETING HELD ON 20th FEBRUARY 2007 BE CONFIRMED AS A TRUE AND CORRECT RECORD

4. Chairman's Report

The Chairman had nothing significant to report.

5. Planning and Funding Report – March 2007

The Director Planning and Funding summarised this report and highlighted the following points:

- WDHB staff are fortunate to have an excellent working relationship with WCPHO.
- WCPHO held a Long Term Conditions Symposium on Saturday 17 March which was attended by about 45 people. The programme included external speakers. The event was highly successful and a credit to the PHO.
- The school based health clinics are going extremely well. They have been well received and are being well utilised. A letter has been received from the Ministry congratulating the DHB on this initiative.
- The HEHA Project Manager, Sue McAuley, recently attended a national workshop run by the MoH for all DHB HEHA Project Managers. A regional group has now been set up. The HEHA Action Plan has to be with the Ministry by the end of April. This plan will come to CPHAC for approval at the April meeting.
- The second of three reports commissioned from the Paediatric Society is currently being completed. The findings of both these reports will be presented at a workshop in Masterton on 20th April 2007. This workshop will also initiate the development of a child health strategy for Wairarapa.
- IDF expenditure year to date is unfavourable to budget by almost \$600k. It is hoped that this will improve over the next few months. Simon Snook is looking at whether GPs have been automatically sending patients out of the district when we can offer the service here.
- The PHO recently ran two training sessions for GPs and Health Professionals on "Management of Rest Home Patients".

There was general discussion on the attached WCPHO report and the following points were raised:

- There may be some duplication between the DHB and the PHO in consultation with Maori. Stephanie Turner agreed to look further into this.
- Perry Cameron voiced concerns that there is no mention in the report of prostate cancer being an issue. Joy Cooper advised that she has spoken with the PHO regarding the need to address men's health and improve access by men to primary health care.

Resolved:

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:
RECEIVE THE PLANNING AND FUNDING REPORT FOR MARCH 2007 AND THE ATTACHED WCPHO REPORT

6. RPH Quarterly Report

Joy spoke briefly to this report.

RPH have now signed a new three year contract with Public Health Directorate of the MoH.

Viv Napier requested that she be sent a copy of the RPH submission regarding 1080 use in the Wairarapa.

Resolved:

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:
NOTE THE REGIONAL PUBLIC HEALTH REPORT

6. Cancer Control Plan

Lisa Burch spoke to this report and highlighted the following points:

- The Cancer Control Plan identifies short and medium term priorities for cancer control in Wairarapa. The district and regional cancer control activities will complement national cancer control initiatives
- The PHO Health Promoter is eager to do some work on early detection of skin cancers. Members agreed that with Wairarapa having such a high number of outdoor work forces that it is vital to get information out there to them.
- Making HEHA initiatives successful is critical as are the Smokefree goals.
- Breastscreening continues to be an issue which CPHAC needs to continue to monitor. The Government are looking at increasing the number of Breast Screening mobile units but this may still be months away, and may not provide increased service in Wairarapa. BreastScreen Central are also looking at their rostering system.

Resolved:

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE

1. **APPROVE** THE ATTACHED WAIRARAPA CANCER CONTROL ACTION PLAN, WHICH IDENTIFIES SHORT AND MEDIUM TERM PRIORITIES FOR CANCER CONTROL IN WAIRARAPA
2. **NOTE** THAT WAIRARAPA DHB WILL ALSO PARTICIPATE IN REGIONAL CANCER CONTROL ACTIVITIES COORDINATED THROUGH THE DEVELOPING CENTRAL NZ CANCER NETWORK(CNZCN)
3. **NOTE** THAT DISTRICT AND REGIONAL CANCER CONTROL ACTIVITIES WILL COMPLEMENT NATIONAL CANCER CONTROL INITIATIVES UNDERTAKEN UNDER THE AUSPICES OF THE CANCER CONTROL COUNCIL AND THE NZ CANCER TREATMENT WORKING PARTY

7. Palliative Care Plan

This is the final draft of the Palliative Care Plan for Wairarapa DHB. In November 2006 the Committee considered a draft plan and although they supported the direction of the plan they agreed that it should be distributed more widely for comment.

Consultation resulted in a very small number of responses but all respondents supported the principles, directions and priority actions outlined in the plan.

Resolved:

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE

1. **NOTE** THAT IN NOVEMBER 2006 THE COMMITTEE CONSIDERED A DRAFT PALLIATIVE CARE PLAN AND AGREED THAT IT SHOULD BE CIRCULATED TO INTERESTED PARTIES FOR CONSULTATION

2. **NOTE** THAT SUBMISSIONS RECEIVED WERE POSITIVE ABOUT THE DRAFT PLAN AND ONLY MINOR CHANGES, PRIMARILY EDITORIAL, HAVE BEEN MADE TO THE ATTACHED PLAN
3. **AGREE** TO PUBLICATION OF THE PLAN AND DETAILED PLANNING FOR IMPLEMENTATION

8. Public Excluded Business

Resolved:

THAT THE PUBLIC BE EXCLUDED FROM THE CONFIDENTIAL SECTION OF THE MEETING FOR THE REASONS OUTLINED ON THE AGENDA.

9. Report back for Public excluded meeting

The following resolutions were taken in the public excluded session of the meeting.

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:

1. **RECOMMEND TO THE BOARD** THAT THE FIRST DRAFT OF THE STATEMENT OF INTENT FOR 2007/08 (SOI), INCLUDING THE STATEMENT OF SERVICE PERFORMANCE, BE APPROVED AS THE FIRST DRAFT FOR DISCUSSION WITH THE MINISTRY OF HEALTH AND AUDIT NZ.
2. **NOTE** THE FINANCIAL SECTION OF THE SOI WILL MIRROR THE FINANCIAL SECTION OF THE DAP
3. **NOTE** THIS DRAFT WILL BE COMPLETED AND FORWARDED, BY 23 MARCH, TO THE MINISTRY OF HEALTH AND AUDIT NZ FOR THEIR REVIEW
4. **NOTE** THE FINAL DRAFT OF THE SOI WILL COME TO THE COMMITTEE AND BOARD FOR APPROVAL IN MAY

The meeting concluded at 12.15pm

Signed: _____
Chairman

Date: _____