

**MINUTES OF THE  
COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE MEETING OF THE  
WAIRARAPA DISTRICT HEALTH BOARD,  
HELD ON TUESDAY 16<sup>TH</sup> SEPTEMBER 2008 AT 9AM  
IN THE 2ND FLOOR MEETING ROOM, WAIRARAPA DISTRICT HEALTH BOARD,  
BLAIR STREET, MASTERTON**

**Present:**

Mr Bob Francis (Chair), Ms Janine Vollebregt, Ms Trish Taylor, Ms Viv Napier, Ms Fiona Samuel and Mr Perry Cameron, Ms Pamela Jefferies

**In Attendance:**

Ms Joy Cooper (Director Planning and Funding), Mr Eric Sinclair (Chief Financial Officer), Ms Stephanie Turner (Director Maori Health) and Gillian Malton (minute taker)

**1. Apologies**

Ms Liz Mellish and Mr David Meates

**2. Conflicts of Interest**

Nil

**3. Confirmation of Minutes – Meeting of 19<sup>th</sup> August 2008**

**Resolved:**

THAT WITH MINOR AMMENDMENTS THE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> AUGUST 2008 BE CONFIRMED AS A TRUE AND CORRECT RECORD

**Matters Arising:**

**4. Planning and Funding**

Joy Cooper, Director of Funding and Planning, summarised this report and highlighted the following points:

- The GP Liaison role has been filled. Dr Annie Lincoln started yesterday and will work for the DHB one day a week to improve the primary secondary interface.
- The Ministry has advised DHBs to postpone work on DSPs and has indicated that the submission date is likely to be much more flexible.
- WDHB staff and provider representatives are working collaboratively to take a more proactive joint approach to future developments in aged care services. Facilities continue to have high occupancy rates, with the current most pressing need being for dementia beds. Bob Francis and Joy Cooper are planning to meet with the providers of WDHBs only dementia care facility, Presbyterian Support Central, in the near future to discuss this issue.
- NGO providers of home based support services have raised concerns with all DHBs regarding their need for larger price increases to enable them to meet wage demands.
- Expenditure on community pharmaceuticals has exceeded budget in both July and August and is significantly greater than for the same period last year. It was acknowledged that this past winter there have been very high rates of sickness across the community.
- The WCPHO contract expires at the end of December. Discussions are currently taking place between the DHB and PHO to see what audit or other accountability arrangements should be undertaken prior to recontracting. There is agreement that a targeted review of some specific contract deliverables would be of greater benefit than a routine audit of overall contract compliance.
- Nancy Williams has submitted her portfolio to the Nursing Council for approval. Once approved Nancy will be able to act in the full capacity of Nursing Practitioner. Approval is expected any day. Members voiced their concerns on how long this process has taken.
- The Maori Liaison Service / Outreach service that the PHO is purchasing from Whaiora Whanui will be run by a social worker with clinical nurse support from the Whanau Ora team. The service will initially commence at Masterton Medical but it is intended to include all WCPHO practices within 12 – 18 months.
- It was noted that as a staff member of Whaiora, Fiona Samuel took no part in the discussion of the Maori Liaison Service / Outreach role.

- The PHO have taken up leadership of the B4 school checks programme with enthusiasm. They have advertised the coordinator position and will interview at the end of September. Joe Howells will be project manager and interim coordinator of the project. Checks will be delivered by Plunket, Whaiora Whanui, PHU and the practices.
- The final wash up figure for IDFs has shown that WDHB have to make a payment of \$335k. This is less than the \$496k payment that was forecast last month. The reduction was due to the Mobile Surgical Bus numbers being included in the original figure.
- Te Pauwaiwhero – the second Maori mental health and addiction national strategic framework 2008 – 2015 was launched in August. This new plan builds on the first framework for Maori mental health – Te Puawaitanga
- The new Palliative Care Service is going well. The new service has been busier than expected.
- The Suicide Prevention Coordinator and the Director Planning and Funding attended a 2 day training programme run by the Ministry.

**Resolved:**

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:  
**RECEIVE** THE PLANNING AND FUNDING REPORT FOR SEPTEMBER 2008

**6. Funders Quarterly Report on DHB Provider Performance 2007/08 – Quarter 4**

This report provided advice to the Committee on the extent to which the DHB Provider has met the Funders expectations in respect to the volumes and value of services delivered over the fourth quarter 2007/08 (1 April – 30 June 2008)

Nigel Broom, Business Manager attended the meeting and spoke to this report:

- The DHB Provider have far exceeded the Funders expectations; for the full year ended 30 June 2008, the value of overall outputs delivered by the Provider is \$3.1m or 7.3% ahead of target.
- The year to date shows an over delivery for total case weight volumes of 546 CWDs or 10.6% greater than target.
- For the full year, Provider did 104 CWDs or 6.9% more than planned. All of this additional work was funded by the MOH as part of the Electives Initiative.
- The number of patients waiting for FSA is creeping up.
- All hospital and speciality level ESPIs are green as at 30 June 2008.
- This all shows a commendable achievement by the Provider arm, however this causes issues as the Provider is doing more work than it is funded for, and this will not be sustainable over the longer term.

**Resolved:**

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:  
**RECEIVE** THE FUNDERS QUARTERLY REPORT ON DHB PROVIDER PERFORMANCE 2007/08 – QUARTER 4  
**NOTE** THAT OVERALL THE PROVIDER ARM PERFORMANCE FOR THE FOURTH QUARTER OF 2007/08 IS 7.0% OR \$741K AHEAD OF CONTRACTED VOLUMES. THE FULL YEAR PERFORMANCE TO 30 JUNE 2008 IS \$3060K OR 7.3% MORE THAN TARGET.  
**NOTE** THAT AS AT 30 JUNE 2008 THE PROVIDER ARM HAS ACHIEVED GREEN STATUS ON ALL HOSPITAL AND SPECIALITY LEVEL ESPI'S

**7. Richmond NZ Presentation**

Bronwyn Williams, Ricky Te Tau, Jackie Doran and Joan Rankin attended the meeting to give members a presentation (attached) on Richmond NZ.

Committee members thanked the guests for attending and giving such an informative presentation.

**8. Report Back from Public Excluded Meeting**

The following resolutions were taken in the public excluded section of the meeting:

**Resolved:**

THAT THE COMMUNITY AND PUBLIC HEALTH ADVISORY COMMITTEE:

**NOTE:**

- a. THAT MANAGEMENT HAS SUPPORTED EXTENSIVE CONSULTATION REGARDING CONSUMER PARTICIPATION AND ADVOCACY ACROSS THE MENTAL HEALTH SECTOR IN THE WAIRARAPA
- b. THE CONSULTATION PROCESS HAS RESULTED IN A RECOMMENDATION FOR A NEW MODEL FOR SERVICE PARTICIPATION AND ADVOCACY. THIS MODEL WAS DEVELOPED BY A PROJECT FOCUSED

STEERING GROUP THAT INCLUDED ALL DHB FUNDED MENTAL HEALTH AND ADDICTION SERVICE MANAGERS, AND A LARGE NUMBER OF SERVICE USERS. IT HAS BEEN ENDORSED BY THE DHB'S MENTAL HEALTH ADVISORY GROUP

- c. THE RECOMMENDED MODEL IDENTIFIED TE WHARE ATAWHAI AS THE PREFERRED PROVIDER OF THE SERVICE
- d. MANAGEMENT HAS WORKED WITH TE WHARE ATAWHAI TO AGREE THE TERMS AND CONDITIONS OF AN AGREEMENT THAT REFLECTS THE COMPONENTS OF THE SERVICE MODEL AND MEETS THE NEEDS OF BOTH TE WHARE ATAWHAI AND THE DHB

AND **RECOMMEND** THAT THE BOARD:

**APPROVE** THAT COMPLETION OF AN AGREEMENT WITH TE WHARE ATAWHAI FOR A 27 MONTH TERM TO PROVIDE MENTAL HEALTH AND ADDICTION SERVICE USER PARTICIPATION AND ADVOCACY SERVICES FOR WAIRARAPA.

The meeting concluded at 11.35am.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_