

**Hospital Advisory Committee Meeting of the
Wairarapa District Health Board
Held on Tuesday 20 February 2007 at 1.10 pm,
Board Room, Wairarapa District Health Board Office
Blair Street, Masterton**

Present:

Doctor Liz Falkner, Ms Yvette Grace, Ms Pamela Jefferies (Chair), and Mrs Janine Vollebregt

In Attendance:

Bruce McGregor (Manager Human Resources), Ms Anne McLean (General Manager Hospital Services), David Meates (Chief Executive), Maggie Morgan (General Manager Public and Community Health Services) and Eric Sinclair (Chief Financial Officer), Gerald Minnee (Principal Advisor, The Treasury)

1. Apologies

Bob Francis.

2. Conflicts of Interest

There were no other conflicts of interest other than those noted in the Interest Register.

3. Confirmation of Minutes of the Meeting held 19 December 2006

THE MINUTES OF THE MEETING HELD ON 19TH DECEMBER 2006 WERE CONFIRMED AS A CORRECT RECORD OF THAT MEETING, with the one minor amendment.

4. Matters Arising

- Nil

5. Chairperson's Report

The Chairman reported that she:

- Met with the Minister of Health in January
- Attended the recent Board Planning Day.
- Attended the Audit and Risk Committee meeting where it was agreed that there will be an internal audit of HAC reporting.

6. Elective Services Update for December 2006 and January 2007

This report provided information and commentary on Elective Services performance in December 2006 and January 2007 including achievements and highlighting current priorities.

- The website has not been refreshed so the data was not available although the indication is we are green. This means that we are eligible for the additional funding.
- Orthopaedics demand is greatly exceeding what our base is.
- 48 people have been waiting more than 6 months for routine Urology FSA. These patients have now been referred back to their GPs. Other options are being explored for the Urology Service.
- It was suggested that the FSA and Surgery wait times could be made more available to the public i.e. newspaper, on the letters sent advising of priority.

Resolved:

THAT THE HOSPITAL ADVISORY COMMITTEE:

RECEIVE THE ELECTIVE SERVICES MONTHLY REPORT FOR DECEMBER 2006 AND JANUARY 2007

7. Monthly Operating Report for January 2007

The General Manager Hospital Services spoke to this report and the following points were made:

- The Christmas shutdown plan enacted well.
- Contract performance is ahead of target.
- O&G positions all filled.

- Burwood Spinal Unit held their outpatient clinic on site in January with positive feedback.

Mental Health Services

Maggie Morgan, General Manager Community Public and Mental Health spoke to the report and highlighted the following:

- Helma van der Lans started as Mental Health Manager in mid January.
- The period has been marginally busier than previously.
- CAMHS has been relatively quiet due to the school holidays.

Community & Public Health Services

Maggie Morgan, General Manager Community Public and Mental Health spoke to the report and highlighted the following:

- The CNL has resumed management of District Nursing.
- The rural nurse that has been appointed to Riversdale area is also covering Tinui on set days.
- Immunisation numbers are dropping off quite dramatically

Finance Report

Eric Sinclair, Chief Financial Officer spoke to the report and highlighted the following:

- The YTD result for the Provider Arm is a deficit of (\$371k) which is (\$380k) unfavourable to the planned result.
- A 65k credit was received from Meridian for the overcharged electricity. Peter Clayton is currently working through every invoice to confirm all numbers. A meeting will then be arranged with Meridian.
- Clinical supplies costs are (\$414k) unfavourable YTD. This reflects the high level of activity in the hospital.

Volume and Activity Report

The General Manager Hospital Services spoke to the report and highlighted the following:

- Theatre utilisation after hours is an issue.
- The Campaign regarding presenting to Emergency seems to have the opposite effect. ED attendance has increased.

Service Highlights

The General Manager Hospital Services spoke to the report and highlighted the following:

- After hours GP/MOSS services under review. The Medical Council has advised that any Practitioner must have clinical supervision. These issues are being worked through.
- Capex items remain a priority for the unit. CTG machine has been ordered.
- Lab staff are to continue being paid by WDHB for a while. WDHB will then invoice Medlab. Staff should have their packages from Medlab by 2nd week in March.
- WDHB are heading into Accreditation year. Members were asked their opinions on whether we do it again. Agreed that a paper could be put to the Board outlining pros and cons with recommendations.
- General discussion ensued regarding ethnicity data specifically in terms of Maori access to services.
- Clinicians are now using a new Ward List view which allows them to quickly see, via computer, a worklist based on patients admitted under their care. Members requested that a demonstration is given to HAC in a future meeting.

Resolved:

THAT THE HOSPITAL ADVISORY COMMITTEE:

RECEIVE THE HOSPITAL SERVICES MONTHLY OPERATING REPORT AND THE FINANCIAL REPORT FOR THE PERIOD ENDING 31 JANUARY 2007.

The meeting was declared closed at 2.45 pm.

_____ Chairman

_____ Date