

**Hospital Advisory Committee Meeting of the
Wairarapa District Health Board
Held on Tuesday 20 March 2007 at 1 am,
Board Room, Wairarapa District Health Board Office
Blair Street, Masterton**

Present:

Ms Yvette Grace, Ms Pamela Jefferies (Chair) and Mrs Janine Vollebregt

In Attendance:

Mr John Kirkup (Financial Analyst), Ms Anne McLean (General Manager Hospital Services), Ms Maggie Morgan (General Manager Public and Community Health Services), Dr Simon Snook (GP Liaison) and Ms Stephanie Turner (Director of Maori Health)

1. Apologies

Doctor Liz Falkner, Mr Bob Francis, Mr Bruce McGregor (Manager Human Resources), Mr David Meates (Chief Executive) and Mr Eric Sinclair (Chief Financial Officer)

2. Conflicts of Interest

There were no other conflicts of interest other than those noted in the Interest Register.

3. Confirmation of Minutes of the Meeting held 20 February 2007

THE MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2007 WERE CONFIRMED AS A CORRECT RECORD OF THAT MEETING.

4. Matters Arising

- If urology patients are reassessed in general practice, WDHB have agreed to pay the non-capitated portion of the fee for the patients that have been accepted and later removed from the waiting list.
- The Laboratory transfer to MedLab has gone well.

5. Chairperson's Report

The Chairperson advised that she had:

- Attended a Chronic Disease Management in the Primary Care Setting workshop last Saturday. Local GPs and Practice Nurses were involved. This workshop highlighted the importance of the hospital tracking chronic conditions discharges and readmissions to test the effectiveness and appropriate funding of chronic conditions care in the primary setting.

6. Monthly Operating Report for February 2007

The General Manager Hospital Services spoke to the report and the following points were made:

- A number of DHBs have visited the new hospital site.
- There were a high number of acute admissions in February. This is a trend other DHBs are experiencing and it was suggested at the Chief Operating Officers meeting that a project to look at the management of acute admissions be undertaken.
- The YTD result for the Provider Arm is a deficit of (\$325k) which is (\$360k) unfavourable against budget.
- Contract performance YTD ahead. Dollar value favourable \$1,385,846.
- Tracking on target for break even year end.
- Preparation for the Colposcopy Audit in April is underway.
- Orthopaedic Initiative ahead by 15 YTD.
- Cataract Initiatives are ahead by 34 YTD.
- ACC revenue ahead. Dollar value \$209,412.
- Additional revenue and service delivery opportunities are being explored.
- A group of over 40 medical students visited the hospital last weekend for a training day. A number of hospital staff were involved in this day which was seen an excellent way of attracting house surgeons to the Wairarapa. Good feedback was received.

Dr Simon Snook left the meeting at this point.

Mental Health Services

The General Manager Community & Public Health Services spoke to the report. Points raised:

- Approximately 20% of clients in adult mental health services identify as Maori.
- A joint project between CAHMS and Paediatrics, "The Incredible Years", has been approved. The project is a research based proven programme for reducing children's aggression and behaviour problems and increasing social competence at home and school.

Community and Public Health Services

The General Manager Community & Public Health Services spoke to the report. Points raised:

- The number of people seen at the Cameron Clinic is steadily rising.
- 30 children were seen at the Kura clinic by the Community Outreach public health nurse in February.
- National Immunisation Register - the uptake for the 5 month vaccination is of concern. It is believed that it may be due to a reaction to the 3 month vaccination and the short time between the two vaccinations that leads to non-compliance.
- A delegation of staff from the School Dental Service visited the Ministry to answer questions relating to the oral health business case.

Finance Report

The Financial Analyst spoke to the report and the following points were made.

- The Provider Arm has a YTD deficit of (\$352k) which is (\$360k) unfavourable against budget.
- Revenue is \$1,217k favourable to budget. \$360k relates to additional funding received via Crown Funding Agreement variations after the budget was set.
- Personnel costs are \$244k favourable YTD, but is offset by an adverse variance of (\$1,095k) in Outsourced Personnel, reflecting the premium costs of providing locum cover for medical vacancies.
- An energy management plan is currently being developed and will be presented to the Board at its March meeting.

Resolved:

THAT THE HOSPITAL ADVISORY COMMITTEE:

RECEIVE THE HOSPITAL SERVICES MONTHLY OPERATING REPORT AND THE FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2007.

7. Elective Services Update for February 2007

- There has been an improvement in YTD FSA volumes in General Medicine, Gynaecology and Orthopaedics as well as a 4% overall improvement.
- Elective surgery over February remained high particularly Ophthalmology which delivered at double the contracted volume. This will be offset later during times of leave.
- At an overall hospital level, all ESPIs are green.
- ESPI 5 and 7 is orange in Orthopaedics, again remaining very close to compliance.

Resolved:

THAT THE HOSPITAL ADVISORY COMMITTEE:

RECEIVE THE ELECTIVE SERVICES MONTHLY REPORT FOR FEBRUARY 2007

8. Food Service Survey Results

Overall, results were favourable, with coldness of food being the main issue.

Resolved:

THAT THE HOSPITAL ADVISORY COMMITTEE:

RECEIVE THE SPOTLESS FOOD SERVICES SATISFACTION SURVEY RESULTS

9. General Business

- The Chairperson requested information from the Financial Analyst on what “ambulatory sensitive admissions and avoidable admissions” means.
- The General Manager Hospital Services was requested to circulate Terms of Reference for the review of Rehabilitation Unit HAC Committee.

The meeting was declared closed at 2.45 pm.

_____ Chairman

_____ Date