

# WAIRARAPA DISTRICT HEALTH BOARD

## HOSPITAL ADVISORY COMMITTEE

### AGENDA

Meeting of the Hospital Advisory Committee will be held on:

**Tuesday 20 July 2010, 1pm in the  
DHB Board Room,  
Blair Street, Masterton**

**Membership of Committee:**

Pamela Jefferies (Chair)  
Liz Falkner  
Bob Francis  
Janine Vollebregt  
Helen Kjestrup  
Mavis Mullins  
Vivien Napier

**In Attendance:**

Tracey Adamson, Chief Executive  
Gretchen Dean, Acting General Manager Human Resources  
Robyn Brady, General Manager Service Improvement and Clinical Support  
Helen Pocknall, Director of Nursing, Midwifery and Allied Health  
Eric Sinclair, General Manager Finance and Information Services  
Kieran McCann, General Manager Clinical Services  
Cate Tyrer, Director Quality, Safety and Risk  
Stephanie Turner, Director Maori Health

**Quorum: 4 Members**

**Issued:** Wednesday 14 July 2010

# Hospital Advisory Committee

The Agenda Paper is as follows:-

## OPEN COMMITTEE MEETING – 20 July 2010, 1pm

Item	Agenda	Page No
1.	Apologies	N/A
2.	Conflicts of Interest	N/A
3.	Confirmation of Minutes	
	• Meeting of 22 June 2010	4
	• Matters Arising	7
4.	Chairman's Report (verbal)	N/A

### Information items

5.	Provider Arm Overview	8
6.	Provider Arm Balanced Scorecard ~ June 2010	13
7.	Nursing Directorate – Helen Pocknall, Director of Nursing, Midwifery and Allied Health	23
8.	Quality – Cate Tyrer, Director of Quality, Safety and Risk	26
9.	Human Resources – Gretchen Dean, Acting General Manager Human Resources	44
	Appendix A: Elective Services ESPI Compliance Report	46
	Appendix B: WDHB Additional Electives Report	47
	Appendix C: WDHB Balance Scorecard Definitions	49

### Presentation

10. 2.30pm – 2.50pm  
U-Book Presentation by Angela Rowland, Senior Booking Administrator and Deb Butterfield, Technical Business Analyst

### CONFIDENTIAL BUSINESS

#### Move:

That the public be excluded from the following part of the proceedings of this meeting namely:

General Subject to be Considered	Reason for Passing Resolution	Ground (s) Under NZ Public Health and Disability Act 2000
SLT Monthly Financial Operating Report - GM Clinical Services and GM Service Improvement and Clinical Support	To enable the Hospital Advisory Board to deliberate in private on its recommendations.	Schedule 3 S 32 (e)

Current state of DHB/Union Employment agreements	To enable the Hospital Advisory Board to deliberate in private on its recommendations.	Schedule 3 S 32 (e)
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