

Mental Health Local Advisory Group Minutes Wednesday 9 June 2004, 9.00am Room B, Personnel Services, Masterton Hospital

PRESENT: Marie McKay (Wairarapa DHB Planning & Funding), Joy Cooper (Wairarapa DHB Planning & Funding), Julie Fidoe (Wairarapa DHB Mental Health Services), Pauline Hinds (Wairarapa DHB Mental Health Services), Chris Smith (Wairarapa DHB Mental Health Services), Ruth Maltby (Youth Representative), Pam Howells (Family/Whanau Representative), Catherine Tawera (NGO Representative), Stephanie Turner (NGO Representative), Esther Oliver (Consumer Representative), Paul Burns (Consumer Representative), Tukuru Tawera (Maori Representative), Janeen Cross (Maori Representative), Graham Black (Maori Representative), Mere Kerehi (Kaumatua)

APOLOGIES: Peter Kozlowski (NGO Representative), Farah Kingi (Consumer Representative)

No:	Agenda Item	Discussion	Action Plan	Person Responsible
1.	Karakia	A karakia was given by Takurua.		
2.	Welcome & Introductions	Marie welcomed the group, and introductions were made.		
3.	Previous Minutes, meeting of 14 April 2004	Confirmed. <u>Matters Arising</u> Marie advised that the first NGO workshop had been a success. A second workshop will be held 14 & 15 June. A further workshop is planned for 29 July, the topic for which will be assessing the needs of the community, and how services will be delivered in the future. Marie will send out a flyer when more information is available. Takurua withdrew from the meeting at this point.	Circulate flyer	Marie
4.	Mental Health Forum	Marie attended a meeting arranged by Jo Douglas on whether the Forum should continue in view of the fact that issues are discussed in various groups. The decision was made that a sub-group of the LAG would take responsibility arranging a meeting with wider community members to share information and take on the role of the Mental Health Forum.		
5.	Regional Mental Health Plan	Marie will report to the next meeting on regional projects arising out of the Regional Mental Health Plan.	Report on regional projects	Marie

		<ul style="list-style-type: none"> Joy advised on the local review of CRMHAN being undertaken. Terms of Reference will be reviewed, and the role and functions of CRMHAN to align it more closely with the national strategic directions. An information gathering exercise is being undertaken to canvass the views of key stakeholders. Marie gave an overview of how the LAG fits with CRMHAN. 		
6.	Group Representation	<p>Discussion took place on youth representation and whether the representative should be a young person, or a youth advocate. Marie will discuss this matter with the Youth Advisory Team and report back.</p> <p>Stephanie joined the meeting at this point.</p> <ul style="list-style-type: none"> Joy advised that the LAG should be reporting formally on a quarterly basis to the Disability Support Advisory Committee of the DHB. Renée was requested to provide the LAG with the DSAC Terms of Reference. It was agreed that the LAG should have a workplan with goals and key milestones. This will be an agenda item at the next meeting. Discussion took place on methods of communicating LAG business to others. Marie was requested to investigate setting up a page on the DHB website. <p>Takurua rejoined the meeting at this point.</p>	<p>Discuss youth representation with YOT and report back</p> <p>Circulate TOR</p> <p>Include workplan on next agenda</p> <p>Investigate page on website</p>	<p>Marie</p> <p>Renée</p> <p>Renée</p> <p>Marie</p>
7.	TADS Presentation	<p>Marie advised on the role of TADS (Training & Development Services). This is a highly respected training group associated with the Goodfellow unit of Auckland University. They will give a presentation in the Boardroom on 17 June at 10am on training they can provide, including addictions. Anyone interested can attend.</p>		
8.	Addiction Sector Leadership Day	<p>This will be held in Auckland on 15 July, and is for Mental Health professionals. The key focus will be on integration, AOD and Mental Health. DHB funding is available for attendance. Marie will meet with interested members to progress.</p>	<p>Discuss attendance at Leadership Day</p>	<p>Marie</p>
9.	Correspondence	<p>Maori Health Committee regarding membership.</p>		
10.	Mental Health Services Development Framework	<p>Marie thanked members for their input. A number of revisions were suggested.</p> <ul style="list-style-type: none"> Include acknowledgement Ensure consistency between documents 	<p>Revise document</p>	<p>Marie</p>

		<ul style="list-style-type: none"> • Meaningful performance measures should be developed and agreed • Ensure clinical and support systems are in place – work together to develop <p>A copy of the revised document will be circulated to all submitters, and the final document posted to the DHB website. This is to be read in conjunction with the Mental Health Strategic Plan.</p> <p>Discussion took place on implementation groups to address:</p> <ul style="list-style-type: none"> • Performance measures • RFP processes • Packages of care • Development of a single Kaupapa Maori service • Other (meeting with wider community) <p>Groups to meet monthly initially.</p> <p>Esther left the meeting at this stage.</p> <p>It was agreed that the LAG meet in the week following the public meeting, to formulate work plans for the next 12 months and agree next steps. Marie will email a clearer picture of the implications of the document on mental health services, ie.</p> <ul style="list-style-type: none"> • Who is responsible for next steps • Implementation groups • Clarity of expectations, roles 	Email clearer picture	Marie
11.	General Business	Marie is meeting with UCOL regarding its support workers' course, and the views of LAG members regarding course content and entry criteria. Members were invited to provide Marie with comments.		
12.	Karakia	Takurua closed the meeting with a karakia.		

The meeting concluded at 11.40pm.

Next Meeting
To be advised. (Week of 11-16 July)