

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Wairarapa District Health Board
Chief Executive**	Dale Oliff
Disclosure period start***	1 July 2019
Disclosure period end****	30 June 2020
Agency totals check	Data and totals checked on all sheets
Chief Executive approval*****	
Other sign-off*****	

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light blue.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
Travel expenses	\$99.02	Not yet indicated	Number offered	0
Hospitality	\$0.00	Not yet indicated	Number accepted	0
Other expenses	\$0.00	Not yet indicated	Number declined	0
International Travel	\$0.00	Not yet indicated		
Domestic Travel	\$0.00	Not yet indicated		
Local Travel	\$99.02	Not yet indicated		
Notes				
* Headings on following tabs will pre populate with what you enter on this tab				
** Create a new workbook for a new Chief Executive				
*** Update if a shorter or different period is covered				
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member				

Chief Executive Expense Disclosure

Organisation Name	Wairarapa District Health Board
Chief Executive	Dale Oliff
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on costs	
Agency totals check	Data and totals on this worksheet checked and confirmed

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
Subtotal - international travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
Subtotal - domestic travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)
29 October 2019	\$22.26	Conference attendance	Parking	Wellington
30 October 2019	\$22.26	Conference attendance	Parking	Wellington
23 June 2020	\$13.90	Meeting attendance with MoH/TAS/MECCA	Taxi	Wellington
12 February 2020	\$21.30	Meeting attendance with MoH/TAS/MECCA	Taxi	Wellington
12 February 2020	\$19.30	Meeting attendance with MoH/TAS/MECCA	Taxi	Wellington
Subtotal - local travel	\$99.02	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Total travel expenses	\$99.02
------------------------------	----------------

Chief Executive Expense Disclosure

Organisation Name	Wairarapa District Health Board
Chief Executive	Dale Oliff
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on costs	
Agency totals check	Data and totals on this worksheet checked and confirmed

Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Notes

* Third parties include people and organisations external to the public service or statutory Crown entities.

** Any non-standard date format or date outside 1 July 2018 - 30 June 2019 will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

Chief Executive Expense Disclosure

Organisation Name	Wairarapa District Health Board
Chief Executive	Dale Oliff
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on costs	
Agency totals check	Data and totals on this worksheet checked and confirmed

All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
Total other expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Wairarapa District Health Board
Chief Executive	Dale Oliff
Disclosure period start	1 July 2019
Disclosure period end	30 June 2020
GST on values	
Agency totals check	Data and totals on this worksheet checked and confirmed

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
Total count of gift/benefit entries:	Offered	0	Check - there are no hidden rows with data	Check - each entry provides sufficient information	
	Accepted	0			
	Declined	0			